

# Rolling Ridge Phase III Homeowners Architectural Review Checklist

Required Information from Homeowner. (Must be received prior to start of Project)

### Homeowners Contact Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_

E-Mail \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address \_\_\_\_\_

Description of Project and work to be performed Note: Setback requirements are 5 feet from back 12 feet from sides of Property Lines

### Contractor Information

Name: \_\_\_\_\_ Address: \_\_\_\_\_

E-Mail \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address \_\_\_\_\_

Pa. Contractor H.I.C. Number \_\_\_\_\_ Estimated start and completion date: \_\_\_\_\_

Contractors Liability insurance, Workmans compensation Info \_\_\_\_\_

**Copy of Contractors proof of Liability Insurance must be included with this application.**

Provide a written plan for entering property, if applicable, keeping in mind that no lawn damage occurs on your property, Your neighbors property, or any Rolling Ridge common grounds. Should any damage occur by you or your contractor/s on any of the above mentioned properties, it must be repaired at your expense to the committee's satisfaction. You can use the back of this sheet if needed to provide a detailed drawing of project and property lines as needed.

Note: **This is not a Building Permit , or Zoning Permit.** Compliance with all Milton Borough requirements for permits, setbacks, or any other borough ordinances is the responsibility of the homeowner. Homeowner is responsible for obtaining any necessary permits for Code Enforcement Officer for the Borough of Milton Pa., after approval from Architectural Review Committee for said project is received.

Homeowners Signature \_\_\_\_\_ Date: \_\_\_\_\_

Project Is Approved Not Approved

Architectural Review Committee Signature/s \_\_\_\_\_ Date: \_\_\_\_\_

A Formal Letter of approval or disapproval will be sent to the homeowner, Administrators office, and Code Enforcement Officer Borough of Milton Penna.